

ALPHA PI MU OUTSTANDING CHAPTER REPORT

Submitted by the _____ Chapter

Submitted for the year April 1, _____ to March 31, _____

This is the **official** form to submit for those chapters who wish to compete in the **optional** National Outstanding Chapter competition. Additional materials or an alternate application form will not be considered. This report should be emailed to the Alpha Pi Mu National Office no later than April 15. The email address is office@alphapimu.com.

EACH CHAPTER IS REQUIRED TO SUBMIT THE STANDARD ANNUAL REPORT FORM, REGARDLESS OF WHETHER OR NOT THIS OPTIONAL OUTSTANDING CHAPTER REPORT IS SUBMITTED. THE STANDARD ANNUAL REPORT FORM IS AVAILABLE ON THE NATIONAL WEBSITE AT <http://www.alphapimu.com/>.

The national outstanding chapter competition is based on an evaluation of the chapter's activities in three categories:

1. Chapter and University Activities (200 points)
2. Betterment of the Field of Industrial Engineering (100 points)
3. Betterment of the National Society (75 points)

Each documented activity may only be included in one of the three categories and the judges will assign a score using a sliding scale from zero to the maximum indicated for each category.

The first place winner in the national outstanding chapter competition will receive a large engraved plaque and smaller engraved plaques will be awarded for second through fifth place. All other competing chapters will receive an honorable mention certificate.

Dissemination Notice: The first and second place reports will be displayed on the Alpha Pi Mu website.

I. Chapter and University Activities (200 points)

This category includes activities that improve, advance or promote the development of the university, the local chapter and its students. Examples include, but are not limited to, local chapter meetings, pledge activities, initiation activities, administration of faculty/course evaluations, student mentoring activities, academic exhibits or projects and university service projects. Each activity (text and pictures) must be documented in a copy of the following one page form, an activity cannot be documented more than once each semester/quarter (a maximum of twice per year) and a maximum of twenty activities may be submitted.

Chapter and University Activities	
Name of activity:	
Date(s) of activity:	
Number of members involved:	
Number of students impacted:	
Documentation of activity:	

II. Betterment of the Field of Industrial Engineering (100 points)

This category includes any chapter project or activity directed toward the betterment of the field of Industrial Engineering. Examples include, but are not limited to, student member publications in professional or technical journals, chapter recruitment of potential industrial engineering students and chapter community public relations projects. Each activity (text and pictures) must be documented in a copy of the following one page form, an activity cannot be documented more than once each semester/quarter (a maximum of twice per year) and a maximum of ten activities may be submitted.

Betterment of the Field of Industrial Engineering	
Name of activity:	
Date(s) of activity:	
Number of members involved:	
Documentation of activity:	

III. Betterment of the National Society (75 points)

This category includes any project or activity directed toward the betterment, advancement or improvement of Alpha Pi Mu at the national level. Examples include, but not limited to, chapter projects that aid Alpha Pi Mu in carrying out the functions of the national office, participation in the expansion of the society, promotion of Alpha Pi Mu to other professional and technical societies, and promotion of alumni relations. Each activity (text and pictures) must be documented in a copy of the following one page form, an activity cannot be documented more than once each semester/quarter (a maximum of twice per year) and a maximum of five activities may be submitted.

Betterment of the National Society	
Name of activity:	
Date(s) of activity:	
Number of members involved:	
Documentation of activity:	

IV. Faculty Advisor Endorsement Letter

The endorsement letter should be inserted immediately below this paragraph and indicate that the faculty advisor has read and approved this National Outstanding Chapter report.